

Email:

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## Food Service Manager/Supervisor

**OBJECTIVE:** To obtain stable employment suitable to my experience and abilities from working in the food service industry where I will be an asset to my employer.

### SKILLS/SUMMARY:

Organizational skills – The ability to multitask in an organized and efficient manner and to adapt to unexpected issues as they arise; taking and managing inventory and keeping accurate records; managing an employee roster of over 300 on a daily basis using MS Access.

Managerial – Successfully managed with a hands on perspective up to 30 employees in various food service settings including staffing, scheduling, and supervising hourly employees as well as assistant managers and delegating as applicable; provided menus, planned special events, ordered all products, and completed weekly inventory and P&L reports.

Customer Service – Contact person between the company and the patrons and client and worked effectively to resolved any issues that existed and communicate verbally and in writing with both the client and my supervisor. For Comcast I served as the ears and eyes for the company with customers as I serviced their needs.

### ACCOMPLISHMENTS:

- Awarded Manager of the Quarter by Linton's for start up work at the Sleighton School.
- Introduced a new flow of service at the Sleighton School that was ultimately a more efficient system.
- With Linton's I was the first unit manager to be computerized to climb out of the dark ages of paperwork and in turn I worked with other managers to learn the new inventory program.
- Previously have been certified in food service sanitation and food handling.
- Currently I do some freelance golf writing for [www.golfbuckscounty.com](http://www.golfbuckscounty.com) as well as writing a golf related blog, *Thoughts from an Idle Mind*, at [www.thoughtsidlemind.blogspot.com](http://www.thoughtsidlemind.blogspot.com)
- Served as vice president and president of chapter 359 of the Vietnam Veterans of America.
- Worked as a parttime sports writer for the Caulkins Publishing at the Bucks County Courier Times.

### WORK EXPERIENCE:

Linton's FMS, Conshohocken, PA; Food Service Manager/Director at:

Sleighton School (reform school) as start up manager  
Lakeside Youth Services (Alternative School)  
Charter Fairmount Hospital (Rehab/Psych. Facility)

The Freshie Company, Philadelphia, PA; Food Service Manager/Director at:

Spring Garden College (resident college)  
Burlington County College (community college)  
Sears, Roebuck & Co. (employee cafeteria and snack bar)  
Trenton State College (resident college)

**MILITARY SERVICE:** United States Navy; served on shore duty then two years on the nuclear submarine the USS Thomas A Edison, SSBN 610 as a cook and a baker.

### EDUCATION:

- Bucks County Community College, Newtown, PA; AA degree