

JAMES DOUGHERTY  
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### **PROFILE**

Wide-Ranging experience in budgeting and controlling cost to meet all contracts terms in the Electric and Gas Industry, Pennsylvania Early Education Programs, and new Building Construction varying from twenty to one hundred million dollars. Acquired a broad exposure in reporting and meeting with governments agency's such as PUC (Public Utility Commission) FERC (Federal Energy Regulatory Commission) OCDEL (Office of Child Development and Early Learning ) to assure cost are in accordance with contracts and agency guidelines. Project Leader implementing financial system improvements for new cost tracking systems. Fiscal lead in overseeing fourteen non-profit agencies to assure educational services are delivered according to contract. Given oral presentations and advised various levels of government and management in areas of fiscal control, fiscal re-engineering, rollout of new data systems, implementing staff recognition programs.

### **PROFESSIONAL EXPERIENCE**

#### **Elwyn Incorporated, 111 Elwyn, Pa 19063 (2005-2010)**

##### **Financial Analyst 2**

Determine, Control and Monitor contract allocations verses spending with fourteen Philadelphia Providers that contracted with Elwyn to support the Early Intervention Education Programs twenty two million dollar budget. Developed and submitted budgets into the Pennsylvania E- Grants budget system for approval by OCDEL (Office of Child Development and Early Learning) and the City of Philadelphia School District. Justified the federal, state, and city grant allocation budgets verses cost expenditures. Executed the assurance all program spending is in accordance with Pennsylvania Education Fiscal Guidelines.

- Designed changes in the Providers billing and budget from a paper to an electronic system. Implemented fiscal cost control measures in staff salary, subcontractors, building and benefit cost. Review the provider's financial statements to assure solvency of their agency. Implemented a cultural change in developing an open line of communication for all fourteen contracted providers. Developed detailed excel cost data bases from the provider cost billings.

**Philadelphia Gas Works, 800 West Montgomery Ave Philadelphia Pa. (2001-2003)**

**Budget Analyst – Consultant**

Supplied departmental cost variance report to the Senior Financial Officer for all Operating Departments. Retrieved cost data from an Oracle database utilizing various ad/hoc reports. Reconciled the budget variance reports against the company's Financial statement.

- Administered the department payroll budget.

**Keating Building Corporation, One Bala Avenue Bala Cynwd Pa. (2000-2001)**

**Project Cost Accountant**

Executed cost billing to project owner utilizing the construction industry AIA document. Performed contract analysis and invoice approval in assuring all appropriate documentation is received before payment is authorized.

- Consulted for Kaverner Ship Building Corporation at Philadelphia Navy yard in assuring all sub-contractor billing was in accordance with the contract.

**PECO/ Energy Company, Philadelphia Pa. (1972-2000)**

My Career summary encompassed five key budget and cost analyst positions that represented a continue rise in promotions and responsibility. My fiscal operational area lead duties were to act as the fiscal liaison between Operations, Financial and Senior Management.

**Project Cost Analyst – Generation Department (1972-1984)**

Operational area lead for the Departments twenty million dollar budget while supplying variance project reports for operational spending.

- Contributed to the cultural change by using interpersonal skills while implementing quality management principals for enhancing project reporting, man hour rates and invoice approval.
- Passed PECO Energy Management and Supervision Assessment Program.

**Project Cost Analyst – Telecommunications Department (1984- 1988)**

Operational area lead for Department twenty five million dollar budget while supplying variance project cost reports on operational spending.

- Designed new project cost control measures for a holding account system to a direct charging system to reduce the input of accounting journals.

**Project Cost Analyst – Natural Gas Department (1988-1992)**

Support the tracking, modifying, updating and reporting of operations sixty million dollar budget. Collect and analyzed financial data and perform analytical review and cost adjustments with the data. Performed monthly budget variance explanations for gas construction projects.

- Implemented a cost pilot program for a Hyperion Activity based accounting and budgeting system for the department.

**Budget Analyst – Controller Department (1992-1998)**

Supported the implementation of the PeopleSoft project data base. Identified and documented all business processes for fiscal cost control and reporting.

- Designed project variance reports and journal entry process for the PeopleSoft implementation.
- Received a fiscal award for reducing interest cost to the company.

**Financial Analyst- Marketing and Sales (1998-2000)**

Controlled spending for Electric Customer Choice programs twenty one million dollar budget while supporting the Customer Choice Director with budget reports and cost variance explanations. Supported the merger between Exelon and PECO with various cost reports.

- Designed a vendor spending report to support the state government audit.

**SPECIALIZED SKILLS**

Contract Fiscal Administration  
Excel – Word  
Navision  
E- Grants Pa. Budgeting  
Oral presentations

**EXPERTISE**

Project Fiscal Reporting  
Budget Variance Explanations  
Business Process Evaluation  
Fiscal Control  
Fiscal Engineering

**EDUCATION**

Taylor Business School – Associate Accounting Degree  
Philadelphia University – B.S. Business Management  
Professional Ski Instructor – Level Two Certification.